
Agenda Items

Motion 4 - Replacing further balcony membranes

The BM has been working with Paul Evans to rectify a further 17 failing balcony membranes in Mondrian apartments. Paul Evans ran the tender inviting three contractors. The Mondrian EC will determine who is awarded the tender at the upcoming ECM on 18 of Dec. 2014. Paul Evens has advised building management that Everest building consultants have been awarded the tender to replace a further 17 membranes.
Estimated completion date 30.06.15.

Status: In progress

Motion 6 - Paint damage to apartment front doors & walls

The BM has met with TH cleaning to inspect the damage to a number of apartment front doors & walls. TH cleaning have accepted negligence and have verbally offered to contribute to the rectification of the doors. (see list of doors above). Corridor walls have also been damaged in the cleaning process. Th cleaning have committed to cleaning a sample wall for the BM to inspect and confirm if the cleaned wall is acceptable.

Documents: 1. [View Attachment](#)

Status: In progress



Motion Security Access Review

A security fob audit was performed in 4th of April 2014. The BM is planning the next annual audit for 2015 in early April.

Status: In progress

Motion 11 - Lot 96 screens

The BM has inspected the fly screens installed in Apt. 352. The screens match the existing sliding door frame colour with a cross bar.

Status: Completed

Motion 12 - Lot 54 security screens

The BM has sourced an information brochure and provided it to the EC to be included to the application for Lot 54 screen.

Status: In progress

By-Law Breaches

Compliant of cricket game on common property

23.02.15 - The BM has received compliant of cricket being played on common property between B2 & B3 courtyard. The BM has issued a breach notice and escalated the issue to Strata Plus.

Status: In progress

Complaint of barking dog

The BM has received a complaint of a barking dog in Apt. 211. The BM has requested Strata Plus issue a breach notice.

Status: In progress

Apt. 340 -Storing items in car space

Building management issued Apt. 340 a breach notice for storing items in car space. The BM will monitor the case and act accordingly if the items are not removed.

Status: Completed

Apt. 336 - Storing items in car space

Building management has issued Apt. 336 a breach notice for storing items in car space. The BM will monitor the case and act accordingly if the items are not removed.

Status: Completed

Apt 335 - Storing items in car space

Building management issued Apt. 335 a breach notice for storing items in car space. The BM will monitor the case and act accordingly if the items are not removed.

Status: In progress

Apt 412 - Storing items in car space

Building management issued Apt. 412 a breach notice for storing items in car space. The BM will monitor the case and act accordingly if the items are not removed.

Status: In progress

Apt. 109 - Washing on balcony

Building management issued Apt.109 a breach notice for hanging washing on the balcony. The BM will monitor the case and act accordingly if the items are not removed.

Status: Completed

Apt 113 - Hanging washing on balconey

Building management issued Apt.113 a breach notice for hanging washing on the balconey. The BM will monitor the case and act accordingly if the items are not removed.

Status: Completed

Apt. 104 - Washing on balconies

Building management issued Apt.104 a breach notice for storing items in car space. The BM will monitor the case and act accordingly if the items are not removed.

Status: Completed

Water damage to common wall in Apt. 356.

The BM has arranged access to Apt. 356 to inspect the damp in the wall at the top of the stairs.

Estimated completion date 30th March 2015

Status: In progress

Laundry on balcony breach

Apt. 340 has been issued a breach notice by the BM for hanging laundry on the balcony. The BM will monitor the balcony for compliance.

Status: Completed

Action Items from Previous Meeting

Motion 8 - Fire Inspections - Failure to provide access

The building manager has arranged for AFT to attend Mondrian and reinspect the following apartments smoke alarms.

Two years in succession lot 1 , 131,

2014 year - 14, 17, 27, 40, 64, 84, 88 & 134.

Status: In progress

Motion 7 - By - Law breached included in building managers report

The BM ha included a By-Law breach section in the BM reports.

Status: Completed

Motion 7 - Building manager to inspect roof top fans & roof defects

The BM has inspected Mondrian rooftop fans with Retro Air. An inspection for defects has also been carried out. See attached Repair & Maintenance program 2015 for details.

Documents: 1. [View Attachment](#)

Status: Completed

Risk Assessment

Mondrian roof - safety upgrade

The BM has requested a quote from INOV8 on the below mentioned items.
Estimated completion 30th Mar. 2015.

Mondrian roof - safety upgrade

Some safety issues have been raised in relation to the Mondrian roofs. Please see items listed below:

Building 1 –

- Manhole in building 1 being within the required 2 m zone from edge.
- Ladder needs to be fixed to wall from lower level to upper level – building 1.
- Additional anchor points installed

The BM is currently sourcing quotes for to have these issues rectified.

The BM will also be assessing buildings 2, 3 & 4 roofs with a qualified certifier for compliance measures. The BM will report accordingly.



Status: In progress

Compliance

AFSS 2015

AFT has provided notice of the 2014 AFSS for Mondrian. The date for accessing and testing all Mondrian Apartments is

Test date **18th September 2014.**

Due date for council - **6th November 2015.**

Documents: 1. [View Attachment](#)

Status: In progress

Visitors car park

Illegal Parking in disable car space

A notice was issued to the following car for parking in the disable car space without a permit. Vehicle : Hyundai - iload
Rego: YER345

Status: Completed

Illegal parking in visitors car park

The following vehicle has been issued a breach notice for over staying the time limit in the visitor car park.

Vehicle - BMW
Rego - CSB77S

Status: Completed

Repair and Maintenance

Timber deck at swimming pool entry unstable

Deck revival will be repairing the unstable deck when deck is treated with pool work renovation. Estimated completion 30th April 2015

Status: In progress

Request to quote new supply/exhaust fan steel screens

The BM has been requested to quote new steel screens on all supply & exhaust fans openings in the basement car park. The BM can report after inspecting all grills that not all grills need replacing. Some are in worse condition than others. The BM has issued a PO to replace 7 x grills as they are in the poorest condition.

St Peters engineering has quoted to replace 1 x mesh grill \$220 +gst.

Estimated completion date - Ongoing.

Status: In progress



Motion 10 - Georg Fisher / Instaflex Hot water pipes - Basement car park

As instructed by the EC the BM has arranged to shut the hot water supply down with MRC plumbing and AJ Whipps. The objective was to cut a piece of instaflex pipe out on a horizontal and vertical section and for AJ Whipps to run tests on the samples. This

was completed successfully. AJ Whipps will be providing a report on findings.

Estimated completion date - March 30th 2015.

Status: In progress



Compliant of water ingress

The Owner of apartment 309 has complained there is water entering the living room /hall area in their apartment. The BM has left a message with Apt. 321 above to contact the BM asap for access to inspect.

The BM has accessed Apt. 321 and inspected the laundry. No evidence was present that water was penetrating the apartment floor slab to unit below. Estimated completion date - June 30th 2015.

Status: In progress

Apt. 341 - Compliant of water ingress above kitchen area

The owner of Apt. 341 has made a complaint there is water damage to the ceiling in the kitchen area. The BM has inspected the damage with Paul Evans. Paul Evans is going to report on the damage. Estimated completion date - June 30th 2015.

Status: In progress

No drain hole in raised garden bed.

The BM has identified a garden bed with no drain in B2/B3 courtyard. The garden bed fills with water unable to escape. The stagnant water has killed 2 x shrubs, with another two on the way out. The BM has isolated the irrigation to this bed until resolved. The solution is to core hole the concrete bed so water can escape. The BM will arrange for quote and advise. Estimated completion date Mar 30th 2105.

Status: In progress

Unblocking drain at western end of pool

The BM has been instructed to engage MRC plumbing to remove the stones/mud & roots from the perimeter drain (white stones) western end of the swimming pool.

Once unblocked and install Q cell/geotech fabric or Agi pipe in the drains at the western end of the pool. A PO has been issued to MRC plumbing to proceed with the works. Estimated completion date 30.03.15

Status: Completed



Instaflex leak in basement Lot 33

A leaking instaflex pipe has been clamped near lot 33 in the basement car park. MRC have clamped the leak. A hot water shutdown will be scheduled by the BM. The BM is waiting for another leak to appear so two repairs can be done with one site visit from a plumber.

Status: In progress

Everest Contracting to start work at Mondrian

Everest have advised they will be starting on Mon. 9th Mar, 2015. See attached schedule of works to be completed by Everest. Everest Contracting has been notifying residents regards access to repairing balcony membranes. Everest will be constructing a storage bay in the southern side visitors car park disabled space. in the visitors car park. The 17 apartments listed below are having the membranes replaced:

428

411
354
341
336
314
317
352
224
223
222
214
209
220
110
111
361

Documents: 1. [View Attachment](#) 2. [View Attachment](#)

Status: In progress

Faulty letterbox lock & door latch

The BM has instructed Metro to attend Mondrian to replace 1 x faulty letterbox lock & 1 x faulty sliding door latch.

Status: Completed

MYBOS attachments

The BM has had technical issues with attaching notices to group email alerts to residents. Some residents have been receiving notices and some not. The BM is working with MYBOS to resolve the issue. 4.3.15 - MYBOS has advised they have reprogrammed the email distribution process. The BM has tested the service and can confirm the group email/broadcast facility is now functioning correctly.

Estimated completion date 20th Feb 2015

Status: Completed

Leaking exhaust duct - main exhaust fan room

The BM has issued a work order to Inov8 to repair a leaking exhaust duct in the main exhaust fan room. Inov8 have been instructed to seal the base of the main exhaust fan and clean the floor of the duct. Inov8 have been requested to report on findings regards how and if water is escaping from the duct.

Status: In progress

Repair garden pathway lights

A number of garden pathway lights are out. The screws have ceased up and need to be drilled out to replace globes. The BM has instructed Mr Electrix to attend Mondrian to drill the screws out and replace the globes.

Status: Completed

Relocation of access controller to BM office

Epsilon Security have advised the issue with the Titan challenger system crashing is the distance from the building 2 comms. room to the BM office is to far for the data to travel. The BM has issued a PO for Epsilon to attend site and relocate the controller to the BM office reducing the distance for data to travel.

Status: In progress

Pump repair

New World Pumps have quoted on repairs on the 2 x duel storm water submersible pumps in the basement car park. The hose clamps are failing and float switches are in need of replacement. The BM has instructed New World Pumps to rectify the issues.

Issues identified were as follows:

1. Hose clamp failure
2. Recommendation to renew floats switches - existing switches are in poor condition.
3. Recommendation to clean bottom of holding tank

Status: Completed

Sprinkler - Jacking pump faulty

AFT have advised the Sprinkler jacking pump is faulty and not holding the correct pressure. The BM has instructed AFT to replace the pump.

Status: In progress

Leaking garden bed

The BM has identified a leak into the basement car park. The leak is coming through the slab into lot 35 car space. The BM has arranged for MRC to attend and advise on the leak. The drain from the garden bed in B1 courtyard has been identified as blocked causing flooding into the basement car park. MRC has unblocked the drain, water is now flowing correctly, the leak has stopped in the car park.

Estimated completion date 30th Mar. 2015

Status: Completed

Roof top fan inspection

The BM has arranged for an inspection of all rooftop fans. The fans were all operating correctly with no unusually noisy fans. One issue identified was the covers for fan circulatory. The cover over time are disintegrating allowing water to entry the circuits. This will result in the fan failing. Retro Air replaced 1 x cover whilst onsite. The BM will replace other circuit covers as needed through monthly inspections.

Status: Completed



Repair & Maintenance program 2015

See attached repair & maintenance program for 2015.

Documents: 1. [View Attachment](#)

Status: In progress

Perimeter Drainage program

The BM has been working with MRC plumbing to clear blocked perimeter drains in Mondrian. The drains become blocked with tree roots/debris/dirt etc. Attached is a plan of what drains have been cleaned to date and what drains are scheduled for cleaning.

Documents: 1. [View Attachment](#) 2. [View Attachment](#)

Status: In progress

Repairs to courtyard gates

The BM has issued a PO to St Peters Engineering to proceed with the replacement of hinges on building 4 courtyard gate. Further works on the gate will include the filling holes from previous works and painting of steel and timber straps. Both Building 4 & Building 2/3 courtyard gates will be worked on.

Status: In progress

Programmed Maintenance

MYBOS - Building Management Program Update

Upon commencement of ABMS Services MYBOS had very little building information entered. The BM has been populating MYBOS to create a functional updated set of building management records. The following data has been entered in MYBOS:

- All Mondrian residents current phone number, email, tenant/owner status. The BM can now group email or text all Mondrian residents through MYBOS
- Asset register has been created with installation dates of any building upgrades, warranties, serial numbers, photos.
- Scheduled maintenance program has been created of all scheduled maintenance.
- In total 188 cases have been created by the BM. Cases being worked on are

currently 88 . Cases complete are currently 100 . MYBOS is updated daily.
The BM continues to update the asset register with any new installations or repairs.

Status: In progress

Pump maintenance program

The BM has met with New World pumps onsite at Mondrian and inspected all Mondrian pumps. New world pumps will be providing a recommended maintenance program tailored to Mondrian pumps. NWP will be taking into account the usage of each pump and and recommend appropriate maintenance frequencies. Management is waiting for program. Estimated completion 30.3.1515

Documents: 1. [View Attachment](#)

Status: In progress

CCTV camera maintenance

The BM has instructed NTS to attend Mondrian to proceed with programmed maintenance on all CCTV cameras. This will include cleaning, refocusing lenses & minor repairs.

Status: Completed

Upgrades

Signage upgrade lift lobbies

The BM has had a request to upgrade the lift lobbies signage. Please see request below:

Suggestion with new signage for all building from ground level lobby area - Could we indicate what apartment numbers are on each floor of the building e.g Level 5 - 341-361, Level 4- 3XX etc....This would make it more useful for delivery people, tradespeople and guests.

The BM will be sourcing quotes for the signage upgrade.

Estimated completion date - Mar. 30th 2015.

Status: In progress

Request to sand & re-coat swimming pool deck

The BM has been requested to obtain a quote to sand back and reseal the Mondrian swimming pool deck. The BM will also price the replacement of some rotten lengths of timber on the deck. TBA.

The BM has arranged to meet a floor sanding contractor to price the timber decks in pool area.

Estimated completion date – April 15th 2015.

Status: In progress

Request to quote replacement of external pool light

The BM has been requested to obtain a quote on replacing the external pool light on the western end of the swimming pool & Building 3 courtyard. The current light is considered to be a safety issue as it is possible to use the light as a foot hold to climb into the pool area. Instructed by the EC the BM has purchased 2 x brick lights to be installed.

Status: In progress



Re-coating yellow safety bollards in basement

The BM has been re-coating the yellow safety bollards in the basement car park.
Estimated completion date 15.02.15

Status: In progress



Titan Access control program crashing

The Titan access control program is crashing when alarms are not acknowledged on the building managers desktop computer. The BM does acknowledge the alarms when onsite, however alarms still occur when the Bm is not onsite resulting in the program crashing.

Epsilon security have been instructed to relocate the controller from Comms room 2 to the BM office. Epsilon have advised this should solve the problem of the security program crashing.

Status: In progress

Installation of hanging system in Mondrian lifts

The building manger has been advised by Kone the hanging system they have quoted for is designed for their new curtains. The existing Mondrian curtains eyelets are too small for the Kone eyelets. The BM has had difficulty sourcing a fixed hanging system. The BM recommends purchasing the Kone system with 1 x set of new curtains. The existing curtains can be used as a second set if needed.

Status: In progress

High Speed Broadband now available at Mondrian

Open Networks have finalized the installation of high speed broadband in Mondrian. The BM has notified all Mondrian residents of how to connect to the new service. The BM has distributed service provider information brochures to all Mondrian letterboxes.

NBN has contacted the BM to arrange a preliminary survey to install NBN in Mondrian. The BM has been instructed by the EC to provide access for NBN technicians.

Documents: 1. [View Attachment](#) 2. [View Attachment](#)

Status: Completed

Lock change Building 4 - ground floor only

In response to a stolen key incident the BM instructed PRV locksmith to change the locks on building 4 fire stair door & B4 courtyard gate. New keys have been distributed to all ground floor residents. The locks will be changed on 9th of March 2015.

Status: In progress

Letterbox lock replacement

The Mondrian letterbox keys will be changed over to a higher security model designed to prevent duplication or mastering of keys. The change over date will be from the 16th to 18th of March 2015.

All residents have been notified to collect new keys from the building managers office. via letterbox drop, Mybos, noticeboards & website.

Status: In progress

Defects - HOW

Short St courtyard lights

Biltbeta have been rectifying issue with the leaking lights on Short St balconies with a localized membrane around the light fitting penetrations through the balconies.

Balconies in apartments 314 & 317 have been identified by the building manager as needing membrane replacement. Biltbeta are providing an quote on these two balconies so works can be completed at time of leaking lights on Short St as per Sergon scope of works.

Biltbeta is communicating with Sergon to confirm who is going to pay for the lights to be installed in the front door lights. Biltbeta have advised they have made no allowance for the replacement of the new lights. The light covers are in building management storage. Biltbeta are waiting for Sergon to advise.

Estimated completion date 15th March 2015.

Status: In progress

Alternative solution to Powell St stairs

Biltbeta/Sergon have advised the Mondrian EC they will be exploring options of improved lighting on the Powell St stairs. No further action has been taken by Biltbeta/Sergon.

Estimated completion date - Mar. 30th 2015.

Status: In progress

Heavy rain causes water damage to Apt 304 from Apt 316 balcony

Biltbeta have resolved all issues related to this incident.

Status: Completed

Defects - Other

Additional works register

The BM has finalized a list a failed membranes to the best knowledge available. Paul Evans has the list and advising the BM the next step.

The BM is working with INOV8 access Pty Ltd in regard to quoting on the higher priority defects that have been identified in Mondrian. INOV8 access are specialist in difficult & roof access. A number of the defects identified are water leaks in difficult access locations i.e the side of the building or roof.

Once quotes have been obtained the BM will forward to EC for approval.

Estimated completion 30th June 2015.

SCHEDULED MAINTENANCE REPORT

Date	Subject	Comment	Status
08/02/2015	Weekly Cleaning inspection with cleaner 8.30am start		Success
08/02/2015	Weekly inspection of all building corridors		Success
08/02/2015	Inspection of all Mondrian fire stairs		Success
08/02/2015	Update Residents contact details in Mybos		Success
08/02/2015	Proguard Pest control		Success
09/02/2015	Weekly Cleaning inspection with cleaner 8.30am start		Success
09/02/2015	Inspection of communication rooms 1,2,3 & 4		Success
09/02/2015	Weekly inspection of all building corridors		Success
09/02/2015	Inspection of all Mondrian fire stairs		Success
10/02/2015	Outdoor light audit		Success
10/02/2015	Inspection of communication rooms 1,2,3 & 4		Success
11/02/2015	Roof top exhaust fan inspection		Success
11/02/2015	Outdoor light audit		Success
11/02/2015	Inspection of duel cold water booster pumps		Success
12/02/2015	Weekly Invoicing		Success
12/02/2015	Inspection of duel cold water booster pumps		Success
12/02/2015	Weekly Garden Maintenance		Success
13/02/2015	Weekly Garden Maintenance		Success
15/02/2015	Update Asset Register		Success
15/02/2015	Roof top exhaust fan inspection		Success
15/02/2015	Weekly Cleaning inspection with cleaner 8.30am start		Success
15/02/2015	Weekly inspection of all building corridors		Success
15/02/2015	Inspection of all Mondrian fire stairs		Success
16/02/2015	Weekly Cleaning inspection with cleaner 8.30am start		Success
16/02/2015	Inspection of communication rooms 1,2,3 & 4		Success
16/02/2015	Weekly inspection of all building corridors		Success
16/02/2015	Inspection of all Mondrian fire stairs		Success
17/02/2015	Outdoor light audit		Success

17/02/2015	Inspection of communication rooms 1,2,3 & 4	Success
18/02/2015	Outdoor light audit	Success
18/02/2015	Inspection of duel cold water booster pumps	Success
18/02/2015	Automatic fire suppression systems test	Success
19/02/2015	Weekly Invoicing	Success
19/02/2015	Inspection of duel cold water booster pumps	Success
19/02/2015	Weekly Garden Maintenance	Success
20/02/2015	Weekly Garden Maintenance	Success
22/02/2015	Automatic fire detection & alarm systems test	Success
22/02/2015	Testing Fire Hydrant System	Success
22/02/2015	Weekly Cleaning inspection with cleaner 8.30am start	Success
22/02/2015	Weekly inspection of all building corridors	Success
22/02/2015	Inspection of all Mondrian fire stairs	Success
23/02/2015	Update Asset Register	Success
23/02/2015	Weekly Cleaning inspection with cleaner 8.30am start	Success
23/02/2015	Inspection of communication rooms 1,2,3 & 4	Success
23/02/2015	Weekly inspection of all building corridors	Success
23/02/2015	Inspection of all Mondrian fire stairs	Success
23/02/2015	Testing Occupant Warning System	Success
24/02/2015	Outdoor light audit	Success
24/02/2015	Inspection of communication rooms 1,2,3 & 4	Success
25/02/2015	Outdoor light audit	Success
25/02/2015	Inspection of duel cold water booster pumps	Success
26/02/2015	Weekly Invoicing	Success
26/02/2015	Inspection of duel cold water booster pumps	Success
26/02/2015	Weekly Garden Maintenance	Success
27/02/2015	Automatic fire suppression systems test	Success
27/02/2015	Weekly Garden Maintenance	Success
02/03/2015	Automatic fire detection & alarm systems test	Success
02/03/2015	Testing Fire Hydrant System	Na
02/03/2015	Update Asset Register	Success
02/03/2015	Emergency & exit lighting	Na

02/03/2015	Roof top exhaust fan inspection	Success
02/03/2015	Weekly Cleaning inspection with cleaner 8.30am start	Success
02/03/2015	Weekly inspection of all building corridors	Success
02/03/2015	Inspection of all Mondrian fire stairs	Success
02/03/2015	Testing Occupant Warning System	Success
02/03/2015	Update Residents contact details in Mybos	Success
03/03/2015	Inspection of communication rooms 1,2,3 & 4	Success
03/03/2015	Testing hose reel system - six monthly	Na
03/03/2015	Testing hose reel system.	Na
03/03/2015	Testing portable fire extinguishers - half yearly	Na
03/03/2015	Fire Hydrant landing Valves Testing	Na
04/03/2015	Outdoor light audit	Success
05/03/2015	Weekly Invoicing	Success
05/03/2015	Inspection of duel cold water booster pumps	Success
06/03/2015	Weekly Garden Maintenance	Success
09/03/2015	Weekly Cleaning inspection with cleaner 8.30am start	Na
09/03/2015	Weekly inspection of all building corridors	Na
09/03/2015	Inspection of all Mondrian fire stairs	Na
10/03/2015	Inspection of communication rooms 1,2,3 & 4	Na
11/03/2015	Outdoor light audit	Na
12/03/2015	Weekly Invoicing	Na
12/03/2015	Inspection of duel cold water booster pumps	Na
13/03/2015	Weekly Garden Maintenance	Na
16/03/2015	Weekly Cleaning inspection with cleaner 8.30am start	Na
16/03/2015	Weekly inspection of all building corridors	Na
16/03/2015	Inspection of all Mondrian fire stairs	Na
16/03/2015	Proguard Pest control	Na
17/03/2015	Inspection of communication rooms 1,2,3 & 4	Na
18/03/2015	Outdoor light audit	Na
19/03/2015	Weekly Invoicing	Na
19/03/2015	Inspection of duel cold water	Na

	booster pumps	
20/03/2015	Weekly Garden Maintenance	Na
23/03/2015	Weekly Cleaning inspection with cleaner 8.30am start	Na
23/03/2015	Weekly inspection of all building corridors	Na
23/03/2015	Inspection of all Mondrian fire stairs	Na
24/03/2015	Inspection of communication rooms 1,2,3 & 4	Na
25/03/2015	Outdoor light audit	Na
26/03/2015	Weekly Invoicing	Na
26/03/2015	Inspection of duel cold water booster pumps	Na
27/03/2015	Automatic fire suppression systems test	Na
27/03/2015	Weekly Garden Maintenance	Na
30/03/2015	Weekly Cleaning inspection with cleaner 8.30am start	Na
30/03/2015	Weekly inspection of all building corridors	Na
30/03/2015	Inspection of all Mondrian fire stairs	Na
31/03/2015	Inspection of communication rooms 1,2,3 & 4	Na
01/04/2015	Outdoor light audit	Na
02/04/2015	Automatic fire detection & alarm systems test	Na
02/04/2015	Testing Fire Hydrant System	Na
02/04/2015	Update Asset Register	Na
02/04/2015	Roof top exhaust fan inspection	Na
02/04/2015	Weekly Invoicing	Na
02/04/2015	Inspection of duel cold water booster pumps	Na
02/04/2015	Testing Occupant Warning System	Na
03/04/2015	Adjust time clocks for end of daylight savings	Na
03/04/2015	Weekly Garden Maintenance	Na
06/04/2015	Weekly Cleaning inspection with cleaner 8.30am start	Na
06/04/2015	Weekly inspection of all building corridors	Na
06/04/2015	Inspection of all Mondrian fire stairs	Na
07/04/2015	Inspection of communication rooms 1,2,3 & 4	Na

Cases by Category

